
HAMPTON ROADS REGIONAL JAIL

STAFFING STUDY

Virginia Department of Corrections
Division of Operations
Local Facilities Unit

June 30, 1999

INTRODUCTION

In a letter dated January 29, 1999, Director Ron Angelone of the Department of Corrections was requested by the Compensation Board to facilitate a staffing study of the Hampton Roads Regional Jail (see attached correspondence). Mike Howerton, Chief of Operations for Local Facilities, received the request on February 2, 1999 and tasked Local Facilities Managers Ron Elliott and Jim Davis to perform the study.

METHODOLOGY

The methodology utilized for this study consisted of physical plant and operations data analysis, post auditing, staffing utilization reviews and interviews with key jail management staff.

On February 12, 1999 Mr. Roy W. Cherry, Superintendent of the Hampton Roads Regional Jail (HRRJ), was notified that the Department had received the staffing study request and would need certain background data in order to initiate the study. The required background information was outlined in a letter to Mr. Cherry dated February 19, 1999 (see attached correspondence).

Following receipt of the requested information, an on-site visit with Mr. Cherry and members of his command staff occurred on March 18, 1999. During this meeting, an overview of the study process was provided and submitted background data discussed. Additionally, the jail was toured and key line officers interviewed. Subsequent to this initial visit, follow-up visits to observe certain jail operations occurred on March 24th, 31st, and April 9th and 20th.

PHYSICAL PLANT DESCRIPTION

The (HRRJ) is a full service jail, located in the City of Portsmouth, with a rated operating capacity of 798 beds. Having opened in March 1999, it is a part of a larger jail system serving the cities of Hampton, Newport News, Norfolk and Portsmouth. Its basic design consists of a two story rectangular core/support building with housing units attached to three of its corners (see attached schematic design). The housing units also consist of two stories with each story divided into lower and mezzanine levels. Housing units are designated as Units 1, 2, and 3. All units consist of 6 housing pods with the exception of Housing Unit 1, which consists of 4 pods. Some pods are further divided physically into smaller housing areas (see attached schematic design).

The following table provides a breakdown of the housing areas:

Most recently in December 1998 the DOC, responding to a request from Mr. Roy Cherry, (HRRJ) Superintendent, a staffing assessment was performed to evaluate the need for additional medical security (i.e. medical transports and hospital security). This assessment resulted in the addition of 13 security positions (see attached Hospital/Clinic Security Needs Update).

Reflecting the previous assessments, the Compensation Board is currently funding a total of 232 security, 5 cook, 32 block grant, and 8 secretary positions. In addition to these positions, the Hampton Roads Regional Jail Authority (HRRJA) funds a total of 33 positions. Currently, these positions include 22 security and 11 civilian positions. The civilian positions are associated with administrative functions such as payroll, personnel, accounting, classification, records and automated systems support positions.

Because the (HRRJA) has contractual agreements for its food and medical services, money associated with the Compensation Board's allocation of 5 cook and 32 block grant positions has been used to partially offset the costs of these contracts respectively. However, the actual positions allocated by the Compensation Board have been filled so that funding associated with FICA and VRS can be realized. This provides a savings to the Authority by virtue of the FICA and retirement benefits associated with the Compensation Board positions.

The (HRRJA) provides a 9.31% pay supplement for all supervisory uniform security staff. Additionally, the (HRRJA) has upgraded 16 Compensation Board positions to supervisory classifications. The following table provides a comparative breakdown of Compensation Board and (HRRJA) security staff position allocations:

(TABLE II)			
HAMPTON ROADS REGIONAL JAIL			
APPROVED SECURITY POSITIONS			
FISCAL YEAR 1999			
PER AUTHORITY BUDGET		PER COMP BOARD BUDGET	
Positions Name	Number of Positions	Position Name	Number of Positions
Superintendent	1	C13	1
Assistant Superintendent	2	C10	3
Captain	2		
Lieutenant	7	C9	5
Sergeant	18	C8	7
Jail Officer	224	C7	216
Totals	254		232
Total Positions (Auth. Budget)	254		
Total Positions (Comp. Bd. Budget)	232		
Difference	22		

Previous staffing allocations by the Compensation Board were based on the expectation that new admissions would occur on a scheduled basis after the inmate had been sentenced or following an arraignment hearing. Although this does occur, frequently unscheduled new admissions are occurring on the average of (3 – 5) per day. In fact, one jurisdiction sends all newly arrested females directly to the facility following arraignment. Also, previous staffing recommendations anticipated a minimal number of court appearances due to earlier operational plans to limit intakes to post conviction prisoners. As a result of higher than anticipated intakes and out to court transactions, security officers are frequently pulled from thinly staffed housing units to help process and provide security for these activities.

COMPENSATORY TIME

According to payroll records, the number of compensatory hours earned for February was 2,484 hours, which was down from the previous 5 month average of 4,123 hours (see attached Comp. Time Hrs. Earned). The primary reason for this reduction has been the hiring of 13 additional security staff in December to meet medical transportation and hospital security needs. However, the current level of compensatory time earned would still equate to 15 additional security staff. Jail payroll and security personnel independently reported that the majority of this time continues to relate to both outside transports and in-jail inmate movement security needs.

DOC TRANSPORTS

A major contributor to the number of outside transports (which are higher than previous assessments anticipated) has been the number of DOC transports. It is apparent that many "State Responsible/Ready" (SR) inmates are being sent to the jail by the participating jurisdictions. Jail transportation statistics indicate that an average of 22 inmates is being transported weekly to various state facilities. This requires a weekly average of (10) two officer transports (see attached Six Month Transportation Report). Because of the total number of outside transports, which averages over 150 per week, staff from rover support positions are often drafted to assist the transportation section.

JAIL POPULATION PROFILE

As has been alluded to, the jail holds both pretrial and convicted offenders. Because the jail has a relatively comprehensive medical unit and a very good security design, participating jurisdictions have been inclined to send primarily medical, mentally disturbed and higher risk inmates. These types of inmates require close observation and scrutiny and limit unsupervised activities and unescorted movements. They also seriously

depleting any unit of security staff seriously jeopardizes its security backup needs. This is particularly true in the case of housing unit rovers.

Since each pod has one control pod manager, that cannot leave their post, and two support rovers that also provide support for five other pods, the loss of a rover does not provide for the timely dispatching of backup support. However, this is often the situation and there are times when there is only one and sometimes no security rover immediately available to respond to a unit activity or emergency. This "robbing Peter to pay Paul" scenario is not unique in jails, but the degree that it occurs in this facility goes beyond good jail management practices.

INMATE TRUSTY ASSIGNMENTS

The jail utilizes approximately 100 inmate trustees to perform work assignments in such areas as its kitchen, laundry, canteen, hallway cleaning, and outside grounds maintenance (see attached Inmate Work Assignment lists). The classification section reported finding suitable workers is difficult due to the types of inmates being housed. The food service director indicated there were problems with theft from kitchen stores due to a lack of security staff (usually one officer) to adequately monitor the activities in what is a very large kitchen and warehouse area having limited sight lines. This claim was corroborated by security staff and classification disciplinary reports that indicated most disciplinary actions against trustees were a result of kitchen trustees stealing or refusing to work.

INMATE GRIEVANCES

Although statistical data on inmate grievances was not available, separate reports from inmate grievance officers indicated that most grievances related to claims that the medical department delayed seeing them and that personal property, brought in from family and friends, was not being delivered to them in a timely manner. Supervisory staff felt the medical issue was isolated but acknowledged that due to staffing shortages, inmate personal belongings were not always delivered as soon as they would like.

CONCLUSIONS

As has been indicated the staffing requirements of the (HRRJ) have evolved given the changing mission of the jail and the growth in and nature of its inmate population. Having originally been envisioned to process inmates on a scheduled basis and primarily house post conviction inmates with sentences of two years or less, the current operation houses all inmate classifications and processes new commitments at all hours of the day. The

Those of us performing this study were impressed by the knowledge of the staff interviewed and obvious striving on the part of the jail's administration to constantly refine and rethink their options in addressing security and inmate program concerns. Although the primary scope of this study was to determine the need for additional staffing, it also is intended to provide possible operational options for future consideration.

As a result of reviewing activity schedules and observing the jail's operations the study team suggests the following options:

1. Consider reducing the number of (Mon.-Fri.) visits and providing a weekend visitation schedule. Weekday visits could be reduced to 1 vs. 2, with weekend visits provided every other weekend. Weekend visits could be limited to family members only.
2. Consider random security checks of security staff rather than checking every officer reporting to his/her shift. This would significantly reduce the time currently associated with this activity and still provide a necessary deterrent.
3. Consider rotating maintenance staff on shifts and pull as needed. This could be done by rotating two maintenance officers on days or evenings. Besides augmenting coverage, it would assist maintenance in understanding the operational needs associated with the shifts operations.
4. Develop, maintain and review quarterly the minimum staffing needs of critical duty posts.
5. Consider the usefulness of a Telemedicine Program that could be administered by the (HRRJ) and provide diagnostic and treatment directives for inmates housed in any of the other participating local jails. This may prove to be cost effective and reduce the need for the transfer of some medical and mental health cases to the (HRRJ).

As a result of this study's analysis it is recommended that a total of 18 additional security positions be assigned to the (HRRJ). Fifteen positions are recommended for 1 additional (24 hr./7 days per week) support rover in each of the three housing units. This rover post will be responsible for backup and relief for program support and inmate escorts for the entire unit. Another 3 positions are recommended to fill a 16 hr./7 days per week

JUNE R. FUNKHOUSER
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EX-OFFICIO MEMBERS



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EXECUTIVE SECRETARY

JAMES W. MATTHEWS
ASSISTANT EXECUTIVE SECRETARY

COMMONWEALTH of VIRGINIA

COMPENSATION BOARD

P. O. BOX 710
RICHMOND, VIRGINIA 23218-0710

January 29, 1999

Mr. Ronald J. Angelone, Director
Department of Corrections
6900 Atmore Drive
Richmond, VA 23225

Dear Mr. Angelone:

The Compensation Board, on Thursday, January 28, 1999, approved a request submitted by Superintendent Roy W. Cherry, Hampton Roads Regional Jail, for a manpower staffing study of the Hampton Roads Regional Jail to be conducted as soon as possible.

As you know, the Compensation Board receives all initial requests for staffing studies from sheriffs and regional jail administrators as a result of Secretary White's memo of May 2, 1983. Based upon this memo, and the Compensation Board's review of Superintendent Cherry's request, it would be appreciated if you would arrange for a staffing study to be conducted by the Department of Corrections, Division of Adult Community Corrections.

The Compensation Board approved this request from Superintendent Cherry with the understanding that the study does not commit the Board to fund any position that may be recommended.

Sincerely,

June R. Funkhouser
Chairman


Bruce W. Haynes
Executive Secretary

c: Superintendent Roy W. Cherry, Hampton Roads Regional Jail
Mike Howerton, Chief of Operations, Department of Corrections
James W. Matthews, Assistant Executive Secretary
Pat B. McCoy, Senior Fiscal Technician

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COMMONWEALTH of VIRGINIA

Department of Corrections

RON ANGELONE
DIRECTOR

February 19, 1999

P. O. BOX 26963
RICHMOND, VIRGINIA 23261
(804) 674-3000

Mr. Roy W. Cherry, Superintendent
Hampton Roads Regional Jail
2690 Elmhurst Lane
Portsmouth, Virginia 23701-2745

Dear Mr. Cherry:

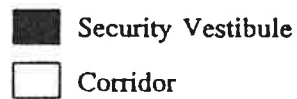
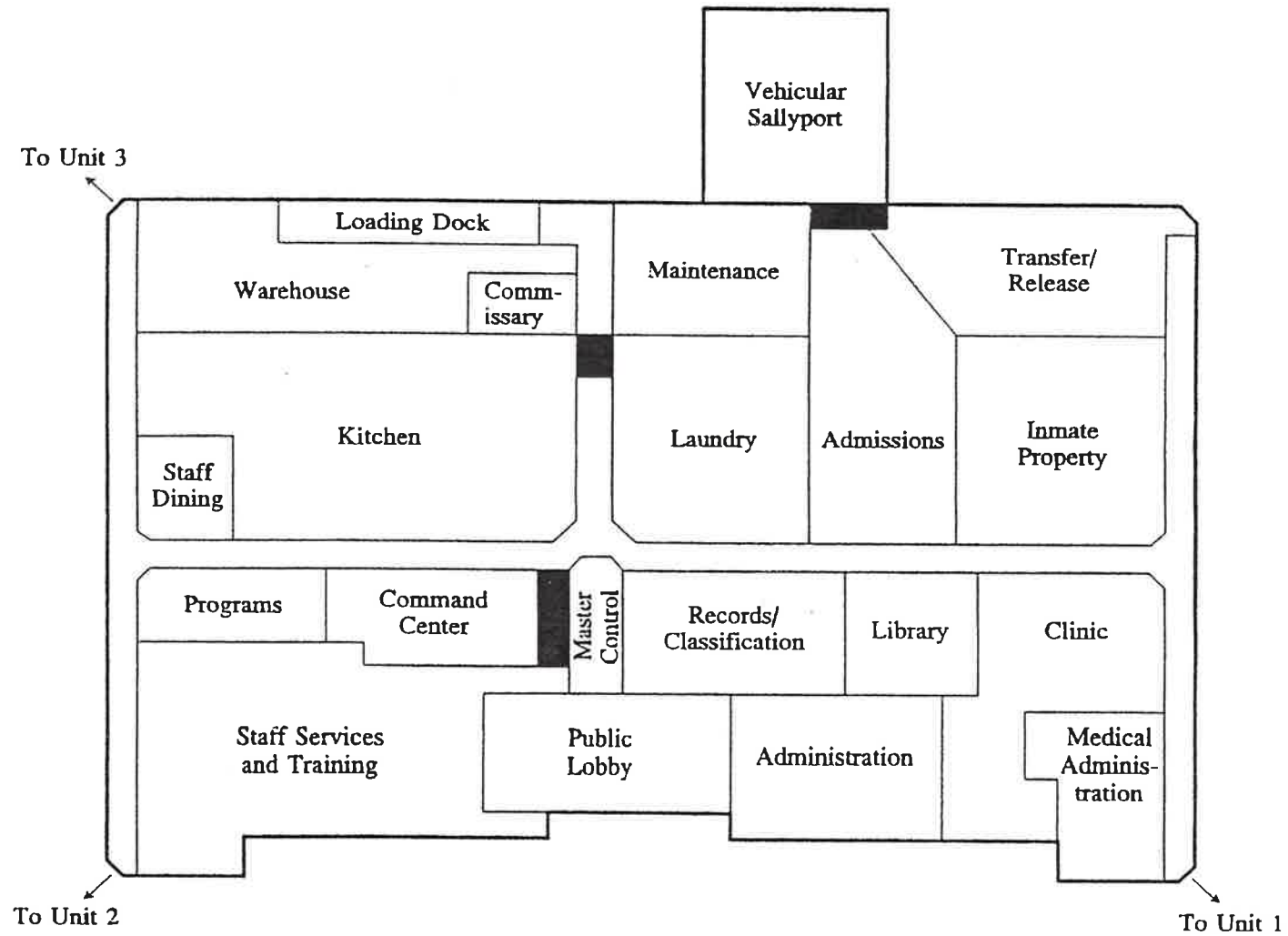
As I indicated in our telephone conversation on February 12, 1999, the Department has received your request for a staffing study via your request to the Compensation Board. Mr. Jim Davis and I will be conducting the study.

In order to facilitate the collection of basic study data and to prepare for an on site assessment of your jail operations, I am requesting that you provide the below listed jail data. As you know, Jim and I are scheduled to make our on site assessment March 18, 1999. If possible, we would like to have the requested data by March 12th. This would give us time to familiarize ourselves with your overall daily operations before our on site assessment.

Requested Data:

1. The average daily intake/release rates for each of the last 6 months.
2. The average daily number of inmates processed out and returning from Court appearances for each of the last 6 months.
3. The average daily number of inmate transports to include medical, courts, other jurisdictional transfers, DOC and others for each of the last 6 months.
4. Security duty post descriptions
5. Non-security duty post descriptions (excluding cooks and receptionists)
6. Duty Assignment Rosters (By Shift) showing line as well as supervisory personnel for the last 60 days.
7. List of all staff and whether security, block grant, Compensation Bd. or locally funded.
8. Monthly average number of overtime hours paid and unused compensatory time accrued for each of the last 6 months.
9. Schedule of all inmate programs and activities
10. Monthly statistics showing inmate-on-inmate and inmate-on-staff assaults for each of the last 6 months.

CORE/SUPPORT BUILDING





COMMONWEALTH of VIRGINIA

Ron Angelone

XXXXXXXXXXXXXX
DIRECTOR

Department of Corrections

P. O. BOX 26963
RICHMOND, VIRGINIA 23261
(804) 674-3000

October 3, 1994

MEMORANDUM

TO: J. Michael Howerton
Chief of Field Operations

FROM: Ron L. Elliott
Local Facilities Manager *R. L. Elliott*

SUBJECT: Staffing Analysis - Hampton Roads Regional Jail

The Hampton Roads Regional Jail has been designed to accommodate 872 total beds. The operational capacity will be 764 beds. The facility will combine both direct and indirect inmate supervision philosophies.

The physical structure will consist of 4 levels/stories. The core will accommodate the jail administration, food service, intake/release, medical, command operations, laundry, warehouse and maintenance areas. Inmate housing, visitation and various other inmate support spaces will be arranged in three separate units in a spoke like fashion around the core. Each unit will consist of 2 housing clusters. Each housing cluster will be further subdivided into 3 housing pods. All housing pods contain 48 cells each with the exception of four 50-bed dormitories.

As a result of a staffing analysis of the schematic and program designs, the following security and civilian positions are recommended:

	<u>Post (Security)</u>	<u># of Posts</u>		<u>Hours/ Days</u>	<u># Positions</u>
1.	Superintendent	1	x	8/5	1
2.	Asst. Superintendent	1	x	8/5	1
3.	Training Supervisor	1	x	8/5	1
4.	Records Supervisor	1	x	8/5	1
5.	Mail Sort/Distribution Officer	2	x	8/5	2
6.	Support Services Supv.	1	x	8/5	1
7.	Security Oper. Commander	1	x	8/5	1

J. Michael Howerton
Staffing Analysis - Hampton Roads Regional Jail
October 3, 1994
Page Three

	<u>Post (Security)</u>	<u># of Posts</u>		<u>Hours/ Days</u>	<u># Positions</u>
5.	Inmate Class. Counselor -	4	x	8/5	4
6.	Medical Supervisor (RN)	1	x	8/5	1
7.	Nurse (Infirmary)	1	x	24/7	5
		1	x	8/7	2
	(Mini Clinic)	1	x	16/7	3
8.	Cooks	2	x	16/7	6
	Total Civilian Positions				<u>33</u>

In making the above recommendations, consideration was given to physical plant needs, anticipated inmate activity and staff use. It should be noted that the recommended security positions are within the Appropriations Act 1 to 3 standard.

If anything further is needed, please advise.

RLE/jp



COMMONWEALTH of VIRGINIA

Department of Corrections


RON ANGELONE
DIRECTOR

P. O. BOX 26963
RICHMOND, VIRGINIA 23261
(804) 674-3000

December 20, 1995

MEMORANDUM

TO: J. Michael Howerton
Chief of Operations - Local Facilities

FROM: Ron L. Elliott 
Local Facilities Manager

SUBJECT: Amended Staffing Analysis - Hampton Roads Regional Jail

As a result of design and program changes in the Hampton Roads Regional Jail project, my previous staffing analysis of 10/3/94 has been amended. On 12/19/95, I met with Roy Cherry (Jail Authority Project Director), Bill Garnos (Planning Consultant to the Authority) and Bill Partain (Norfolk Sheriff's Office) to discuss proposed revisions to my previous staffing recommendations.

The proposed revisions related to design and facility program operational changes. In light of our discussions, the following staffing recommendation changes are noted:

	Post (Security)	# of Posts	Hours/ Days	Positions	Net Difference
14.	Asst. Transportation Supervisor	1	8/5	1	(+1)
15.	Transportation Officer	2	24/5	6	
		2	8/5	2	(+4) total Trans. Officers
23.	Visitation/Recreation Officers	3	16/7	9	(+3)
29.	Housing Pod Officer				
	Unit A	6	16/7	18	(-8)
	Unit B	6	16/7	18	(-8)
	Unit C	4	24/7	20	(-10)



COMMONWEALTH of VIRGINIA

Department of Corrections

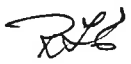
RON ANGELONE
DIRECTOR

P. O. BOX 26963
RICHMOND, VIRGINIA 23261
(804) 674-3000

December 17, 1998

MEMORANDUM

To: J. Michael Howerton
Chief of Operations-Local Facilities Unit

From: Ron L. Elliott 
Local Facilities Manager

Subject: Hospital/Clinic Security Staffing Needs Update for the Hampton Roads
Regional Jail (HRRJ)

On December 8, 1998, I received a telephone call from Jim Matthews with the State Compensation Board. Jim advised me that Mr. Roy Cherry, Superintendent of the Hampton Roads Regional Jail, was requesting additional security staff in light of a higher than anticipated need for hospital and outside clinic appointment inmate security. He asked that I contact Mr. Cherry and discuss his need. As a result, I contacted Mr. Cherry, who explained his need was critical. I indicated I had talked with Jim Matthews and that a written request was needed in order to assess his specific medical security needs. Subsequently, upon the written request of Mr. Cherry, I met with him and members of his administrative staff on December 16, 1998 (see attached letter of request).

As you know, the HRRJ provides inmate housing for the cities of Norfolk, Newport News, Hampton and Portsmouth. Having opened in March 1998, it has a rated capacity of 798 beds. The inmate population consists of both males and females in pretrial and post conviction status. Although security staffing needs were earlier assessed based on the facility's schematic design and proposed operational scenarios, actual security operations related to the number of inmates in need of medical treatments have proven to be more intensive than previously anticipated.

In the above referenced meeting, Mr. Cherry shared with me medical transportation and inmate hospital stay statistics showing an increased need for security staff. Specifically, between May and November 1998, the number of inmates being held overnight in a hospital averaged one per day (see attached Jail Medical Transports statistics). Anytime an inmate is hospitalized 2 correctional officers are required to provide supervision and backup for each other. Additionally, statistics noting the number of off site medical appointments reveal that between May and November 1998, the average weekly number of such appointments was 20. The scheduling of these

DAILY DUTY ROSTER

DATE:

Jan. 6, 1999

PAGE:

1 OF 3 0645-1915

POST PRIORITY	POST NUMBER	POST TITLE	OFFICER ASSIGNED	TIME IN	TIME OUT	OFF INT	MEAL BREAK	EMERG POST RELIEF/ROTAT	TOTAL HRS WORKED
1	1	Watch Commander	Lt. Small	0600	1930	0600	30 min		12.0
1	2	Operations Supervisor	Sgt. Spencer	0645	1930	30 min	30 min		
1	3	Master Control Supv.	E.A. Thomas	0700	1700	30 min	None		
1	4	Master Control Officer							
1	5	Master Control Officer	Thurman	0645	1930			Training	12.0
1	6	"A" Unit Manager (Day)	C. Latham	0645	1800	07	300		7.0
1	7	"A" Unit Manager (Even.)							
2	8	"A" Unit Corporal							
1	9	"A" Unit Control Officer	Rodgers	0645	1930	07	30 min		12.0
1	10	"A1" Control Officer	Schneider	0645	1930	07	30 min		12.0
1	11	"A2" Control Officer	Williams	0645	1930	07	30 min		12.0
1	12	"A3" Control Officer	Hustin	0645	1930	07	30 min		12.0
1	13	"A4" Control Officer	Stubblefield	0645	1930	07	No Lunch		12.0
1	14	"A5" Control Officer	Amuroo	0645	1930	07	30 min		12.0
1	15	"A6" Control Officer	Price	0645	1930	07	30 min		12.0
1	16	"A1" Support Rover	Hanson	0700	1930	07	30 min		11.5
2	17	"A2" Support Rover							
1	18	"A3" Support Rover	Diggs	0645	1930	07	30 min		12.0
1	19	"A4" Support Rover							
2	20	"A5" Support Rover							
2	21	"A1" Support Visitation							
1	22	"A2" Visitation Officer							
1	23	"A3" Visitation Officer							
2	24	"A4" Movement Officer							
1	25	"A5" Movement Officer							
2	26	"A" Unit Officer (O/S)							
1	27	"B" Unit Manager (Day)	Sgt. A. Power	0600	1930	0600	30 min		
1	28	"B" Unit Manager (Even.)							
2	29	"B" Unit Corporal							
1	30	"B" Unit Control Officer	Torres	0645	1930	07	30 min		12.0
1	31	"B1" Control Officer	David	0645	1930	07	30 min		12.0
1	32	"B2" Control Officer	Myrimba	0645	1930	07	30 min		12.0
1	33	"B3" Control Officer	Dupree	0645	1930	07	30 min		12.0
1	34	"B4" Control Officer	Norfleet	0645	1930	07	30 min		12.0
1	35	"B5" Control Officer	Karns	0645	1930	07	30 min		12.0

2 Visitation (Attorneys)

DAILY DUTY ROSTER

SHIFT: _____

DATE: _____

PAGE: _____

1 OF 5

POST PRIORITY	POST NUMBER	POST TITLE	OFFICER ASSIGNED	TIME IN	TIME OUT	OFF INT	MEAL BREAK	EMERG POST RELIEF/ROTAT	TOTAL HRS WORKED
	71	Classification Officer							
	72	Classification Officer							
	73	Intake/ Release Sergeant	L.P. Vinas	0830	1100				
	74	Intake/ Release Officer	RODGERS	0400	1200	MR	NO		
	75	Intake/ Release Officer	Querry	0800	1200	MR	NO		
	76	Intake/ Release Officer	E. Ward	0400	1200	EW	NO		
	77	Intake/ Release Officer							
	78	I. D. Officer							
	79	I. D. Officer							
	80	Intake/ Release Control							
	81	Intake/ Release Control							
	82	Personal Property Officer							
	83	Personal Property Officer							
	84	Personal Property Officer							
	85	Personal Property Officer							
	86	Transportation Sergeant							
	87	Transportation Officer							
	88	Transportation Officer							
	89	Transportation Officer							
	90	Transportation Officer							
	91	Transportation Officer							
	92	Transportation Officer							
	93	Transportation Officer							
	94	Transportation Officer							
	95	Transportation Officer							
	96	Transportation Officer							
	97	Transportation Officer							
	98	Transportation Officer							
	99	Transportation Officer							
	100	Transportation Officer							
	101	Transportation Officer							
	102	Transportation Officer							
	103	Transportation Officer							
	104	Transportation Officer							
	105	Compliance Sergeant	M. K. Riggan	0615	1100				

Reviewing Authority's
Signature/Title

Ship's Commander's Signature

66-90-10

770 Jones

R - Rest

TI - Training

WTA - Academy Training

CC - Comp Leased

OT - Other Leave

XX - Leave Without Pay

WT - Workmans Compensation Leave

LEAVE CODES

[illegible]

07561	POORNIMA
07561	L. Nichols

HAMPTON ROADS REGIONAL JAIL

LIST OF ALL EMPLOYEES - ALPHA ORDER

AS OF FEBRUARY 28, 1999

OS	STATE POS #	NAME LAST	FIRST/MIDDLE INITIAL	HIRE DATE	STATE JOB CLASS	JOB CLASS IF DIFF	POST Assignment
1	00009	ADAMS	KARL V	1/2/98	RC7	SGT	B-TEAM
2	00227	ADAMS	CATHY I	12/30/98	RPMED	JO	D-TEAM
3	00125	ALEXANDER	SHERNEY	2/5/98	RC7		D-TEAM
4	00040	AMURAO	DOMINGO G	9/24/98	RC7		C-TEAM
5	00262	ASHBERRY	HOLLY Y	3/9/98	RPMED	ADMSEC	ADMIN
6	00026	AUSTIN	JAMES L	11/1/98	RC7		C-TEAM
7	00014	BAILEY	KEVIN B	1/11/99	RC7		C-TEAM
8	00127	BANKS	GARY	2/5/98	RC7		A-TEAM
9	00011	BARNES	VANESSA L	1/2/98	RC7		B-TEAM
10	00013	BARNES	TANISHIA S	11/12/97	RC7		LOBBY
11	00039	BARNES	THURMAN D	7/1/98	RC7		C-TEAM
12	00205	BAUSHER	DANIEL R	8/17/98	RC8	SGT.	H-TEAM
13	00277	BAZEMORE	KAREN L	12/21/98	RC7		B-TEAM
14	00107	BEALE	GIOVANNI V	12/21/98	RC7		C-TEAM
15	00068	BEARD	CHARLES W	7/1/98	RC7		A-TEAM
16	00168	BELL, JR	THOMAS J	1/6/99	RC7		MAINTENANCE
17	00209	BERNARD	ANA G	2/2/98	RC8	LT	RECORDS/CLASS.
18	00015	BHAGIRATH, JR	WINSTON T	11/12/97	RC7		INTAKE
19	00178	BIGGS	WALTER R	7/30/98	RC7		B-TEAM
20	00164	BLACK	MASIE D	11/16/98	RC7		A-TEAM
21	00071	BLAZER	BRYAN C	7/1/98	RC7		TRANSPORTATION
22	00187	BLOUNT	MARVIN R	12/30/98	RC7		B-TEAM
23	00271	BOLLMAN	JAMES E	12/14/98	RC7		C-TEAM
24	00272	BOWDEN	LAURENTIUS C	12/14/98	RC7		B-TEAM
25	00016	BOYLE	DOUGLAS P	11/12/97	RC7		INTAKE
26	00220	BROOKS	MILTON M	11/25/97	RPMED	PER MGR	ADMIN
27	00019	BROWN	KEVIN L	1/2/98	RC7		D-TEAM
28	00020	BROWN	MILTON M	1/2/98	RC7		TRANSPORTATION
29	00089	BROWN	TASHA M	4/9/98	RC7		CLASSIFICATION
30	00130	BROWN	DEVONNE	2/5/98	RC7		A-TEAM
31	00131	BROWN	JACQUELYN D	2/5/98	RC7		C-TEAM
32	00100	BROWNLEY	JOSHUA S	4/9/98	RC7		D-TEAM
33	00021	BUDD	KENNETH M	11/12/97	RC7		A-TEAM
34	00165	BURKE	TINA	4/6/98	RC7		MEDICAL
35	00022	BURNEY	MICHAEL B	11/12/97	RC7		INTAKE
36	00024	BUTLER	MELISSA G	1/2/98	RC7		TRANSPORTATION
37	00025	BYRD	TORI R	1/2/98	RC7		A-TEAM
38	00044	CABAN	ANTONIO	1/13/99	RC7		A-TEAM
39	00132	CAINE	BELINDA	2/5/98	RC7		A-TEAM
40	00063	CARTER	MARTY T	10/1/98	RC7		B-TEAM
41	00160	CHACE, JR	ROY L	4/9/98	RC7	SGT	COMPLIANCE
42	00188	CHANDLER	ANGELA G	11/9/98	RC7		D-TEAM
43	00134	CHEESEBORO	MARY	2/5/98	RC7		INTAKE
44	00219	CHERRY	ROY W	11/16/94	SUP13		SUPERINTENDENT
45	00274	CHERRY	SONYA D	12/21/98	RC7		B-TEAM
46	00027	CHERRY, JR	SOLOMON C	11/12/97	RC7		TRANSPORTATION
47	00267	CLARK	DENEKA B	12/14/98	RC7		B-TEAM
48	00136	CLAUSS	MICHAEL	2/5/98	RC7		A-TEAM
49	00126	CLAY	KELLY E	7/1/98	RC7		C-TEAM

HAMPTON ROADS REGIONAL JAIL

LIST OF ALL EMPLOYEES - ALPHA ORDER

AS OF FEBRUARY 28, 1999

POS	STATE POS #	NAME LAST	FIRST/MIDDLE INITIAL	HIRE DATE	STATE JOB CLASS	JOB CLASS IF DIFF	POST Assignment
99	00215	HATCHETT	TAUNYA D	2/9/98	RC9	CPT	OPERATIONS
100	00017	HAWKINS	ERIC	11/16/98	RC7		B-TEAM
101	00050	HAZLEWOOD	MICHAEL W	11/12/97	RC7		TRANSPORTATION
102	00072	HENDRICKS	DEVONA U	9/24/98	RC7		B-TEAM
103	00163	HINES, JR	DAVID	4/9/98	RC7		A-TEAM
104	00239	HINNANT	DAWN C	1/11/99	RPMED	JO	D-TEAM
105	00248	HOBBS	RONNIE	1/6/99	RCK B	JO	A-TEAM
106	00150	HOLSCHER	CHARLES	2/5/98	RC7		D-TEAM
107	00052	HORTON	LARRY D	11/12/97	RC7		SYSTEM SUPPORT
108	00053	HOUSTON	EDWIN L	1/2/98	RC7		TRANSPORTATION
109	00246	HUBBARD	JEANETTE P	7/1/98	RPMED	PRGMGR	PROGRAMS
110	00111	HUDSON	DANIEL R	12/30/98	RC7		C-TEAM
111	00054	HUGHES	BRENT O	1/2/98	RC7		TRANSPORTATION
112	00151	HUNTER	CHARLES	2/5/98	RC7		MAINTENANCE
113	00184	HUNTER	MONQUEZ A	11/16/98	RC7		B-TEAM
114	00152	INGRAM	DARRELL D	2/5/98	RC7		B-TEAM
115	00018	JACOBS	JAMES R	4/9/98	RC7		D-TEAM
116	00001	JENKINS	ROBERT A	11/12/97	RC7		INTAKE
117	00002	JOHNSON	WILLIAM L	11/12/97	RC7		MAINTENANCE
118	00057	JOHNSON	CHARLES R	1/2/98	RC7		C-TEAM
119	00058	JOHNSON	JOSEPH E	1/2/98	RC7		C-TEAM
120	00154	JOHNSON	CELESTINA	2/5/98	RC7		C-TEAM
121	00189	JOHNSON	QUINTIN F	10/19/98	RC7		B-TEAM
122	00023	JONES	JONATHAN	4/9/98	RC7		B-TEAM
123	00060	JONES	CHERYL L	1/2/98	RC7		LOBBY
124	00155	JONES	CATHY	2/5/98	RC7		C-TEAM
125	00156	JONES	WILLIE	2/5/98	RC7		C-TEAM
126	00214	JONES	ERIC D	4/1/98	RC9	LT.	SHIFT SUPERVISOR
127	00030	JOSE	RICHARD BL	12/30/98	RC7		D-TEAM
128	00061	JOYNER	GAIL M	11/12/97	RC7		COMMISARY
129	00006	KELLY	RONGERLAR L	2/16/98	RC7		C-TEAM
130	00240	KENNEY	MALCOLM W	1/11/99	RPMED	JO	B-TEAM
131	00115	KING	NORWOOD E	10/1/98	RC7		A-TEAM
132	00157	KLEINHANS	ANA'LISA	2/5/98	RC7		A-TEAM
133	00260	KNOX	ROBIN R	7/1/98	RPMED	REC CLK	RECORDS
134	00028	KRIEGER, JR	DAVID M	4/9/98	RC7		INTAKE
135	00062	LA COUR	TARA D	1/2/98	RC7		A-TEAM
136	00029	LACONNE	MICHAEL J	12/30/98	RC7		C-TEAM
137	00122	LANSING	MARK H	11/16/98	RC7		B-TEAM
138	00159	LASSITER	RICHARD	2/5/98	RC7		MAINTENANCE
139	00096	LATHAM	CHRISTOPHER	2/2/98	RC7	SGT	UNIT MANAGER #3
140	00253	LATHAM	LORRAINE	7/1/98	RSEC I	REC CLK	RECORDS
141	00161	LEE	KIMBERLY	2/5/98	RC7		B-TEAM
142	00162	LITTLEJOHN	SHERRI	2/5/98	RC7		D-TEAM
143	00202	LOVE	SANDRA D	2/9/98	RC7	SGT	TRANSPORTATION
144	00069	MADISON	RODERICK D	11/12/97	RC7		B-TEAM
145	00268	MANGUM	DEMETRIUS R	12/2/98	RC7		A-TEAM
146	00166	MCCORMICK	COLLEEN	2/5/98	RC7		INTAKE
147	00203	MCGRAW	RONALD	7/1/98	RC7		B-TEAM

HAMPTON ROADS REGIONAL JAIL

LIST OF ALL EMPLOYEES - ALPHA ORDER

AS OF FEBRUARY 28, 1999

STATE	JOB	STATE	JOB
POS	POS #	NAME LAST	INITIAL
HIRE DATE	CLASS	IF DIFF	POST Assignment
197	00208	RIGGAN	MARITA K
198	00085	RODGERS	MELODIE A
199	00269	RODGERS	LAQUANDA S
200	00086	ROGERS	GLORIA L
201	00055	ROSARIO	DANNY
202	00005	SANTIFUL, JR	JIMMIE L
203	00007	SAVAGE-GRIFFIN	SHARON
204	00244	SCHMIDT	ROBERT P
205	00265	SCOTT	JEFFREY A
206	00066	SEWARD	ANTHONY L
207	00088	SHAFFER	RAQUEL J
208	00090	SILLS	MICHELLE F
209	00204	SILLS	WILLIAM M
210	00264	SILLS	MARILYN J
211	00216	SIMONS	DAVID L
212	00091	SKROCH	DAVID J
213	00211	SMALL	DIANA D
214	00092	SMALLWOOD	SHARON D
215	00212	SMITH	WILLIAM C
216	00257	SMITH	SHANNON M
217	00033	SMOOT	DARRELL G
218	00059	SNYDER	WAYNE L
219	00073	SPENCER	WILLIAM B
220	00093	STEARNS	DEBORAH K
221	00094	STEPHENS, JR	HARRISON L
222	00095	STERLING	DEANNA M
223	00097	STRUZZIERI	BRIAN M
224	00098	STUBBLEFIELD	GERALD M
225	00135	SUMNER	CHARLES L
226	00117	SUTTON	JASON C
227	00102	TAYLOR	JANIE C
228	00258	TAYLOR	REBECCA S
229	00218	TAYLOR, III	EUGENE
230	00144	THOMAS	KEVIN O
231	00206	THOMAS	FELECIA A
232	00010	THOMAS-SMITH	PRISCILLA A
233	00255	THOMPSON	W ROLIANE
234	00103	THORNTON	AARON M
235	00256	THRASHER	JANE L
236	00104	THURMAN	KIMBERLY G
237	00149	TORRES	ELBA
238	00045	TOWER	ARIENNE M
239	00105	TOWNES	KEISHA T
240	00067	TOWNSEND	ROBERT E
241	00106	TROWELL	PAULA T
242	00199	TURNER	MICHAEL
243	00276	URQUHART	SHEILA J
244	00198	VINES	LAURA P
245	00043	WALKER	TERRY E

Shift Supervisor

INTAKE

C-TEAM

MASTER CONTROL

A-TEAM

B-TEAM

SECURITY/ADMIN

Computer Sys Mgr

D-TEAM

A-TEAM

D-TEAM

B-TEAM

SGT

MAINTENANCE

PAYCO

ADMIN

ASST SP

ADMIN

Classification

Lt.

Shift Supervisor

C-TEAM

Lt.

TRAINING Lt.

ADMIN

TRANSCRIPTION

Transportation

C-TEAM

A TEAM

Maintenance

TRANSPORTATION

Transportation

C-TEAM

MAINTENANCE

B-TEAM

Transportation

OFF SPEC

ADMIN

Capt.

SECURITY

D-TEAM

SGT

MASTER CONTROL

Transportation

OFF SPEC

ADMIN

MEDICAL

OFF SPEC

MAINTENANCE

RESIGNATION

A-TEAM

SGT

UNIT MANAGER #2

CLASSIFICATIONS

D-TEAM

B-TEAM

WRECKHOUSE SGT.

A TEAM

INTAKE SGT.

D-TEAM

**HAMPTON ROADS REGIONAL JAIL
MONTHLY ACTIVITY REPORT
INTAKE/RELEASE**

SEPTEMBER 1998

DESCRIPTION	TOTAL
INMATES OUT TO COURT	630
DAILY AVERAGE OF INMATES TO COURT	28.6
INMATES OUT TO MEDICAL	43
DAILY AVERAGE OF INMATES OUT TO MEDICAL	1.9
INMATES ADMITTED	224
DAILY AVERAGE OF INMATES ADMITTED	10.18
INMATES RELEASED	234
DAILY AVERAGE OF RELEASED INMATES	10.6
** BASED ON 22 WORKING DAYS	

OCTOBER 1998

DESCRIPTION	TOTAL
INMATES OUT TO COURT	700
DAILY AVERAGE OF INMATES TO COURT	31.81
INMATES OUT TO MEDICAL	96
DAILY AVERAGE OF INMATES OUT TO MEDICAL	4.3
INMATES ADMITTED	244
DAILY AVERAGE OF INMATES ADMITTED	11.6
INMATES RELEASED	228
DAILY AVERAGE OF RELEASED INMATES	10.3
** BASED ON 22 WORKING DAYS	

FEBRUARY 1999

DESCRIPTION	TOTAL
INMATES OUT TO COURT	607
DAILY AVERAGE OF INMATES TO COURT	31.9
INMATES OUT TO MEDICAL	68
DAILY AVERAGE OF INMATES OUT TO MEDICAL	3.5
INMATES ADMITTED	228
DAILY AVERAGE OF INMATES ADMITTED	12
INMATES RELEASED	221
DAILY AVERAGE OF RELEASED INMATES	11.6
** BASED ON 19 WORKING DAYS	

SIX MONTH OVERVIEW

DESCRIPTION	TOTAL
INMATES OUT TO COURT	3741
DAILY AVERAGE OF INMATES TO COURT	30.84
INMATES OUT TO MEDICAL	477
DAILY AVERAGE OF INMATES OUT TO MEDICAL	3.9
INMATES ADMITTED	1403
DAILY AVERAGE OF INMATES ADMITTED	12.14
INMATES RELEASED	1363
DAILY AVERAGE OF RELEASED INMATES	11.4
** BASED ON DECLARED WORKING DAYS	

WEEK-END RELEASES	TOTAL
SEPTEMBER 1998	3
OCTOBER 1998	9
NOVEMBER 1998	7
DECEMBER 1998	9
JANUARY 1999	12
FEBURARY 1999	13
WEEKEND AVERAGE	8.8

HAMPTON ROADS REGIONAL JAIL
COMPENSATORY HOURS EARNED
SEPTEMBER 1998 - FEBRUARY 1999

SEPT	3,797 HOURS
OCT	4,164 HOURS
NOV	3,032 HOURS
DEC	4,297 HOURS
JAN	5,325 HOURS
FEB	2,484 HOURS

SIX MONTH AVERAGE	3,850
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ALSO ENCLOSED IS COMP TIME
BALANCE REPORT

TRANSPORTATION REPORT

SEMI - ANNUAL

DESTINATION	NUMBER OF RUNS	NUMBER OF INMATES	MILES W/ INMATES	TOTAL MILES
LOCAL JURISDICTIONS:	2,452	3,865	34,243	52,705
HAMPTON	472	724	10,456	17,909
NEWPORT NEWS	634	904	14,914	20,398
NORFOLK	624	1,034	4,707	7,923
PORTSMOUTH	722	1,203	4,166	6,475
D. O. C. RUNS:	259	570	27,790	44,611
PSYCHOLOGICAL EVALS:	17	20	649	707
MENTAL HOSPITALS:	81	65	4,214	8,161
MEDICAL RUNS:	498	222	3,416	6,783
DIALYSIS TRIPS:	143	29	1,724	2,475
FUNERAL RUNS:	6	6	80	80
ADMIN RUNS:	684			9,315
TOTAL:	4,140	4,777	72,116	124,837

HAMPTON ROADS REGIONAL JAIL MEDICAL OPERATION STATISTICS
1999

	OCT.	NOV.	DEC.	JAN	FEB.
Census	842	840	848	842	844
Intake	231	153	212	227	218
Nurse Sick/Call	1,162	1,180	2,509	899	770
Mr. Smith (CHA)	292	189	302	360	335
Mr. Ramey (PA)	223	278	377	267	292
Follow-up Visits	477	450	455	264	241
X-Rays On Site	87	74	75	65	36
Lab Work	285	335	290	218	119
OB/GYN (every Thursday)	113	29	80	29	51
Dental M-W-F	88	47	30	130	120
VDRLS	115	120	89	127	119
# Of Inmates On Prescription Medicines	664	670	782	424	502
# Of Inmates On Psych. Medicines	296	485	630	303	352
Psychologist	408	481	313	399	436
Psychiatrist Exams	599	378	390	558	350
Central State Psyche Adm.	1	2	0	7	2
Hospital Admissions	6	8	13	9	5

The following statistics reflect the number of medical emergencies that occur in the facility that directly impact on the security operation and medical department.

MONTH	NUMBER OF MEDICAL EMERGENCIES	NUMBER OF STAFF RESPONDING	TIME UNIT RETURNS TO NORMAL
SEPTEMBER	16	1-2 JAIL /NURSE OFFICERS/SGT.	NO LESS THAN 15 MINUTES
OCTOBER	43	“	“ “
NOVEMBER	31		
DECEMBER	25		
JANUARY	16		
FEBRUARY	26	“	“

This survey is based on actual recorded medical emergencies from the pod managers in various housing units through out the facility.

Captain T.D.Hatchett
3/24/99

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
HU2 PROGRAMS	Note: Library Service every 2 weeks			1 AA Meeting: Pod 3- F100 0930-1030; Health Education: TBA 0900- 1030 & 1300-1500 Visitation: Pod 5, 4 1930- 2100; Pods 2, 3 2100-2230	2 GED/ABE: 0815-1030, 1300-1600 (2 sessions each); Visitation: Pod 1 1930-2100	3
4 Christian Service: 0800-1100 all pods; Gideons 1415-1600	5 Pride Program: Pod 6 0830-1030; Fatherhood Class: Pod 6 1400-1600; Visitation: Pod 2 1930- 2100, Pod 5, 4 2100-2230; Substance Abuse Treatment 0800-1100, 1300-1600; AA Meeting Pod 1: 2000-2100	6 Christian Service: 1600-1700 Pod 3-E, 1900- 2100 Pod 1 A&B, Pod 3- F, 2000-2100 Pod 4; Islamic Service(females) 1230-1400; GED/ABE: 0815-1030, 1430-1600 (2 ea.) Visitation: Pods 2, 3 1930- 2100; Pods 1, 2100-2100	7 Christian Service: 1330-1600 Pod 2-D, 1500- 1600 Pod3-c, Pod 1-B, 2000-2100 Pod 6: AA mtg.: 2000-2100 Pod 5; GED/ABE: 0815-1030, 1300-1600 (2 sessions); Visitation: Pod 6 2100- 2230	8 AA Meeting: Pod 3- F100; Health Education: 0900-1030 & 1300-1500 Visitation: Pod 51930- 2100; Pods 2, 3 2100- 2230; Substance Abuse Treatment: 0800-1100; 1300-1600	9 GED/ABE: 0815-1030, 1300-1600 (2 sessions each); Visitation: Pod 1, 4	10
11 Christian Service: 0800-1100	12 Pride Program: Pod 6 0830-1030; Fatherhood Class: Pod 6 1400-1600; Visitation: Pod 2 1930- 2100, Pod 5 2100-2230	13 Christian Service: 1600-1700 Pod 3-E, 1900- 2100 Pod 1 A&B, Pod 3- F, 2000-2100 Pod 4; Islamic Service 1230- 1400; GED/ABE: 0815- 1030, 1430-1600 (2 ea.) Visitation: Pods 2, 3 1930- 2100; Pods 1, 4 2100- 2100	14 Christian Service: 1330-1600 Pod 2-D, 1500- 1600 Pod3-c, Pod 1-B, 2000-2100 Pod 6: AA mtg.: 2000-2100 Pod 5; GED/ABE: 0815-1030, 1300-1600 (2 ea.); Visitation: Pod 6 2100- 2230	15 AA Meeting: Pod 3- F100; Health Education: 0900-1030 & 1300-1500 Visitation: Pod 51930- 2100; Pods 2, 3 2100-2230	16 GED/ABE: 0815- 1030, 1300-1600 (2 sessions each); Visitation: Pod 1, 4	17
18 Christian Service: 0800-1100 Pods 1 - 6; Gideons 1415-1600	19 Pride Program: Pod 6 0830-1030; Fatherhood Class: Pod 6 1400-1600; Visitation: Pod 2 1930- 2100, Pod 5 2100-2230	20 Christian Service: 1600-1700 Pod 3-E, 1900- 2100 Pod 1 A&B, Pod 3- F, 2000-2100 Pod 4; Islamic Service 1230- 1400; GED/ABE: 0815- 1030, 1430-1600 (2 ea.) Visitation: Pods 2, 3 1930- 2100; Pods 1, 4 2100- 2100	21 Christian Service: 1330-1600 Pod 2-D, 1500- 1600 Pod3-c, Pod 1-B, 2000-2100 Pod 6: AA mtg.: 2000-2100 Pod 5; GED/ABE: 0815-1030, 1300-1600 (2 ea.); Visitation: Pod 6 2100- 2230	22 AA Meeting: Pod 3- F100; Health Education: 0900-1030 & 1300-1500 Visitation: Pod 51930- 2100; Pods 2, 3 2100-2230	23 GED/ABE: 0815- 1030, 1300-1600 (2 sessions each); Visitation: Pod 1, 4	24
25 Christian Service: 0800-1100 Pods 1 - 6	26 Pride Program: Pod 6 0830-1030; Fatherhood Class: Pod 6 1400-1600; Visitation: Pod 2 1930- 2100, Pod 5 2100-2230	27 Christian Service: 1600-1700 Pod 3-E, 1900- 2100 Pod 1 A&B, Pod 3- F, 2000-2100 Pod 4; Islamic Service 1230- 1400; GED/ABE: 0815- 1030, 1430-1600 (2 ea.) Visitation: Pods 2, 3 1930- 2100; Pods 1, 4 2100- 2100	28 Christian Service: 1330-1600 Pod 2-D, 1500- 1600 Pod3-C, Pod 1-B, 2000-2100 Pod 6: AA mtg.: 2000-2100 Pod 5; GED/ABE: 0815-1030, 1300-1600 (2 ea.); Visitation: Pod 6 2100- 2230	29 AA Meeting: Pod 3- F100; Health Ed.: TBA 0900-1030 & 1300-1500 Visitation: Pod 51930- 2100; Pods 2, 3 2100-2230	30 GED/ABE: 0815- 1030, 1300-1600 (2 sessions each); Visitation: Pod 1, 4	

1999

April

<i>Sun</i>	<i>Mon</i>	<i>Tue</i>	<i>Wed</i>	<i>Thu</i>	<i>Fri</i>	<i>Sat</i>
HU3 PROGRAMS				1 GED/ABE 0815-1030; 0815-0915- 0915-1030; 2 SESSIONS FROM 1300- 1600; Visitation: Pod 5 2100-2230	2 Islamic Service: 1230- 1430; Visitation: Pod 4 1930-2100; Pods 1, 6 2100-2230	3
4 Christian Service: 0800-1100 Pods 1-6; Gideons 1415-1600 all Pods	5 GED/ABE: 0815-1030; 0815-0915; 0915-1030; 2 SESSIONS FROM 1300- 1600; Visitation: Pod 3 1930-2100; Pod 2 2100- 2230	6 Christian Service: 1300-1500 Pod 5; Isalmic Service: 1230-1430; Visitation: Pod 5 1930- 2100; Pod 4 2100-2230; Substance Abuse Treatment 0800-1100	7 Portsmouth Substance Abuse Education: 1400- 1500 Pod 5; AA mtg: 2000-2100 Pod 5; Visitation: Pods 1, 6 1930-2100; Pod 3 2100- 2230; Substance Abuse Treatment	8 GED/ABE 0815-1030; 0815-0915- 0915-1030; 2 SESSIONS FROM 1300- 1600; Visitation: Pod 5 2100-2230	9 Islamic Service: 1230- 1430; Visitation: Pod 4 1930-2100; Pods 1, 6 2100-2230; SA	10
11 Christian Service: 0800-1100 Pods 1 - 6	12 GED/ABE: 0815- 1030; 0815-0915; 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 3 1930- 2100; Pod 2 2100-2230	13 Christian Service: 1300-1500 Pod 5; Isalmic Service: 1230-1430; Visitation: Pod 5 1930- 2100; Pod 4 2100-2230	14 Portsmouth Substance Abuse Education: 1400-1500 Pod 5; AA Meeting: 2000-2100 Pod 5; Visitation: Pods 1, 6 1930-2100; Pod 3 2100- 2230	15 GED/ABE 0815- 1030; 0815-0915- 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 5 2100- 2230	16 Islamic Service: 1230-1430; Visitation: Pod 4 1930-2100; Pods 1, 6 2100-2230	17
18 Christian Service: 0800-1100 Pods 1 - 6; Gideons 1415-1600 all Pods	19 GED/ABE: 0815- 1030; 0815-0915; 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 3 1930- 2100; Pod 2 2100-2230	20 Christian Service: 1300-1500 Pod 5; Isalmic Service: 1230-1430; Visitation: Pod 5 1930- 2100; Pod 4 2100-2230	21 Portsmouth Substance Abuse Education 1400-1500 Pod 5; AA Meeting: 2000-2100 Pod 5; Visitation: Pods 1, 6 1930-2100; Pod 3 2100- 2230	22 GED/ABE 0815- 1030; 0815-0915- 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 5 2100- 2230	23 Islamic Service: 1230-1430; Visitation: Pod 4 1930-2100; Pods 1, 6 2100-2230	24
25 Christian Service: 0800-1100 Pods 1 - 6	26 GED/ABE: 0815- 1030; 0815-0915; 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 3 1930- 2100; Pod 2 2100-2230	27 Christian Service: 1300-1500 Pod 5; Isalmic Service: 1230-1430; Visitation: Pod 5 1930- 2100; Pod 4 2100-2230	28 Portsmouth Substance Abuse Education:1400-1500 Pod 5; AA Meeting: 2000-2100 Pod 5; Visitation: Pods 1, 6 1930-2100; Pod 3 2100- 2230	29 GED/ABE 0815- 1030; 0815-0915- 0915- 1030; 2 SESSIONS FROM 1300-1600; Visitation: Pod 5 2100- 2230	30 Islamic Service: 1230-1430; Visitation: Pod 4 1930-2100; Pods 1, 6 2100-2230	

1999

INMATE WORK ASSIGNMENTS

MALES

04/16/99

MONDAY - FRIDAY

BAKERS:

Williams, Danny	0000777	10/13/98*
Williams, Otis	0001782	01/05/99*
Williams, Stewart	0000498	04/12/99*

STOREROOM:

Coppedge, David	0001059	09/09/98*(0500-1700)
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KITCHEN TEAM #1 (14)

COOKS:

Craft, Forest	0001203	10/21/98*(TRASH)
Davenport, Rodney	0001982	04/12/99*

PREP:

Peterson, Thomas	0002093	03/23/99*
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ODR:

Keels, Maurice	0001535	12/08/98*
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DIETMAN:

Haley, Charles	0002072	02/26/99*
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WORKERS:

Bell, Robert	0002344	04/16/99*
Bennafield, Marquis	0002371	04/16/99*
Carter, Darren	0001531	04/16/99*
Lawyer, Christopher	0002692	04/16/99*
Moody, Gerald	0001822	01/29/99*
Roberts, Gregory	0000633	04/16/99*
Robertson, Terry	0002526	04/16/99*
Scott, Carl	0002150	03/25/99*
Thompson, Alan	0002167	04/01/99*

KITCHEN TEAM #2 (14)

COOKS:

Williams, Tracy	0002032	03/12/99*
Williams, Gene	0002134	04/12/99*

PREP:

Hall, Jerry	0001608	03/23/99*
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ODR:

Epps, Jessie	0000206	04/12/99*
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DIETMAN:

Nocentelli, Leo	0002071	03/23/99*
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WORKERS:

Hooper, Thomas	0002329	04/16/99*
Houston, Anthony	0002330	04/16/99*
Justice, Everette	0000588	04/16/99*
McCoy, Donald	0002153	04/01/99*
Miller, George	0002200	04/12/99*
Moyler, Barry	0002489	04/16/99*
Murphy, Bryan	0002580	04/16/99*
Overby, Christopher	0002570	04/16/99*
Rawlings, Derwon	0002255	04/12/99*

KITCHEN TEAM #3 (14)

Pod Worker(1)

Taylor, Larry	0001519	09/25/99*
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Housing Unit 1 worker

King, William	0000617	11/22/98
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Housing Unit 2 worker

Perrin, Jermaine	0000994	01/11/99*
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Housing Unit 3 worker

Matthews, Derrick	0001683	01/20/99*
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TOTAL=66

Valcarcel, Kim	0002772	04/13/99
Wright, Deborah	0002619	04/13/99

Houing Unit 2 Maintenance(1)

Owens, Patricia	0001054	09/22/98*(DAY)
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TOTAL=33

